

FOOD VENDOR AGREEMENT

The City of South Bend VENUES PARKS & ARTS hereinafter referred to as VPA, and

hereinafter referred to as VENDOR agrees as follows:

1. VENDOR has requested from VPA the opportunity of selling food at the Ethnic Festival beginning Saturday, September 9, 2023, through September 10, 2023. (Operating hours listed below.)
2. VPA shall have the right to use the VENDOR's name, photo, logo, etc. for advertising purposes for festival.
3. All State, County, and Local Health Codes must be followed. County Health Inspection will take place following setup on Saturday, September 9, 2023.
4. Food preparation may be handled offsite or onsite, but all Health Code Rules must be followed.
5. VPA agrees to provide 10x10 tent/6' table/2 chairs, and electricity (when selected in application). In addition, VPA will secure special event permit, and event costs related to trash, restrooms/port-a-potties, public handwashing stations, fencing, and festival signage. Any damage to any equipment provided by VPA shall be the sole responsibility of the VENDOR.
6. Any equipment not provided by VPA as noted above is to be provided at the sole discretion and expense of the VENDOR, this includes additional tables, chairs, countertops, etc.
7. Artist hereby releases Venues Parks & Arts, the City of South Bend and any and all other entities associated therewith and hereby consent to use any and all pictures taken during the event for promotional purposes only and not-for-profit.
8. The VENDOR hereby releases the City of South Bend, Venues Parks & Arts, and any and all other entities associated therewith from any liability whatsoever which may occur as a proximate cause during setup, during the event itself or thereafter through and including cleanup and takedown from the event on the date as noted above.
9. The VENDOR agrees to assume all cost arising from the use of patented, trademarked, franchised, or copyrighted, materials, devises, processes, or dramatic rights, used on or incorporated in the event, including costs associated with acquisition of Indiana Department of Health Certificate, St. Joseph County Temporary Food Application, or Mobile Food Truck Application. VENDOR agrees to indemnify, defend and hold harmless, VPA from any claims or costs, including legal fees, which might arise from question of VENDOR's in connection with damage or injury to his food, to VENDOR's said facilities or customers, to passers-by, and to any other person or persons, or their property with respect to or in any way connected with said selling of said food, or any other activity of VENDOR.
10. This agreement and any attached addendums constitute the complete agreement between VENDOR and Venues Parks & Arts; as such, any addendums must be initialed and dated by both parties. We hereby bind our heirs, executives, assigns, successors in interest, shareholders, and directors to the same.

GENERAL POLICY: Only one VENDOR is allowed per space.

BEVERAGE POLICY: Alcohol sales are not permitted.

MENU: VPA is excited to highlight food and traditions from all ethnicities. When designing your menu, please strive to be as authentic as possible. All VENDORS must provide a menu board advertising pricing.

HOURS: Festival hours are 10:00 AM-9:00 PM on Saturday, September 9, 2023; and 12:00 PM-5:00 PM on Sunday, September 10, 2023. VENDORS are not permitted to tear down before the closing time each day. Setup time is 5:00-8:30 AM on Saturday, September 9, 2023. Must be ready for business by 10:00 AM on Saturday, or space will be forfeited.

SPACE ASSIGNMENT: Space will be expeditiously assigned by the festival coordinators in their sole discretion. Space sizes vary (approximately 10' X 10').

DEADLINE: Deadline to enter – June 2, 2023.

REFUNDS: All vendor registration fees are final August 9, 2023. If the entire event is cancelled as a result of severe inclement weather, acts of nature, or restrictions by government agencies, registrations fees will be reimbursed 100%.

PERMITS: All VENDORS are responsible for their own St. Joseph County Health Department Permit and must provide a valid copy for festival records.

PARKING: On your own. Designated site not provided for vendor vehicles.

OTHER: ANIMALS ARE NOT ALLOWED IN THE FESTIVAL AREA.

SO AGREED.

Vendor

Venues Parks & Arts

By: _____
Authorized Signer

By: VPA Special Events Manager

Date: _____